



Okanagan Art Show & Inspiration Symposium

Organized by the Central Okanagan Chapter of the FCA

Show dates: June 2 to 29, 2015

Shipping Instructions:

- 1. Hand Delivery:** Deliver paintings to the Rotary **Centre for the Arts, 421 Cawston Ave., Kelowna**, between **9 am and 4 pm on Monday, June 1st or at 9 am Tuesday, June 2nd**. The hanging crew will be setting up on June 1st and then doing the actual hanging on June 2nd. We strongly encourage participants from the Kamloops, Salmon Arm, Vernon and Penticton areas to hand deliver rather than ship. Perhaps arrange a car pool. To help us out, we ask those who deliver in person to unpack their own artwork and take their packaging away with them and then bring it back when you come to pick up.
- 2. Shipping:** Paintings being shipped should arrive at the Rotary Centre on **Monday, June 1st** and no later than **noon on June 2nd**. If you *must* ship or deliver your painting ahead of time, deliver it to the You've Been Framed Gallery, 1769 Harvey Ave. Kelowna, BC V1Y 6G4. Please ensure that your box has **Attn: OASIS** written clearly on it.
- 3. Return Shipping:** We strongly suggest that participants use Greyhound Bus Lines for returning their artwork after the show as they will let us ship COD. Please include the return waybill, filled in with required information, such as your phone number.

If you are shipping with couriers, they WILL NOT allow us to ship back to you COD. Therefore you must PREPAY the return shipping and include the waybill. PLEASE SHIP DOOR TO DOOR. Pick-up will be from the The Rotary Centre for the Arts between noon on June 30th and 4pm on July 1st. Paintings left after July 1 will have to be picked up from the You've Been Framed Gallery, 1769 Harvey Ave. Kelowna, BC V1Y 6G4.

Please include a return shipping label with your name, address and phone number that we can attach to your parcel when we send it back.

- 4. Your "notice of accepted works" label** must be attached to the back of each painting. (Sent to you via email to let you know your painting was accepted.)
- 5. All paintings** must be clean and dry. Mats, glass and frames must be in good repair and must have proper hanging wire on the back (no sawtooth hangers, d-rings or wall buddies please)
- 6.** If you have any questions or concerns contact Diana Palmer, palmerart@shaw.ca.

Show Information

1. Opening reception and awards ceremony is **Friday, June 12th at 7 p.m.** in the atrium of the Rotary Centre for the Arts. We encourage as many artists and friends as possible to attend.
2. Awards Jurying will take place around **4 p.m. on Friday, June 12th** and the winners contacted ASAP. You will not get much advance notice if you've won an award before the actual awards ceremony so maybe just plan on being there just in case 😊.

The Awards are as follows:

The Rotary Club of Kelowna Gold Award	\$1,000.00
The Pleasant Pear B&B Silver Award	\$750.00
MQN Architects Bronze Award	\$500.00
Toop Holdings Award of Excellence	\$250.00
Burnco Honourable Mention	\$100.00
Dr. Skolowski Honourable Mention	\$100.00
Allen & Angie Kirschner Honourable Mention	\$100.00

Check List:

- Checked framing and art to see that all is in good repair.
- Ensured that all paintings have proper hanging wire.
- Attached the "Notice of Accepted works" label to the back of each painting.
- Printed my name on all packaging materials
- Printed "Attn: OASIS" clearly on the outside of the package

Include inside package:

- Filled out and signed return shipping form and waybill if applicable
- Return address label for parcel (if shipping)
- Signed Release Waiver form (one per participant)

Please print, sign and include hard copies of the following waiver forms inside your package

I wish to participate in the art activities sponsored and organized by the Central Okanagan Chapter. I understand and agree that in order to consign my paintings to the Rotary Centre for the Arts - Galeria, I am waiving any right to take any action against the Central Okanagan Chapter for the loss, theft, damage, or other such occurrences with any painting or artwork that I submit to the Rotary Centre for the Arts - Galeria. I agree to be bound by this Release Waiver. I declare that my work is original and I hold the copyright to this work.

Name: _____

Signature: _____ Date: _____

Federation of Canadian Artists Central Okanagan Chapter (FCA-COC)

ARTWORK SHIPMENT FORM

To be included with painting inside your package.

The FCA-COC volunteers will pack and ship artwork (using the packaging materials provided by the artist) at the owner's expense and risk pursuant to the shipping policies set out in the Federation of Canadian Artists Policy Manual (available online at www.artists.ca). The owner is aware of and accepts that the Federation of Canadian Artists does not operate a professional packing service and provides this service for the owner's convenience only. Using its discretion, solely as an accommodation to members, purchasers and artists, the FCA-COC Volunteers will pack, on its premises, artworks that are not fragile and are in manageable frames. Larger artworks can be forwarded to a professional art transport company designated and arranged for by the artist. Your signature on this form releases the Federation of Canadian Artists Central Okanagan Chapter Volunteers from any liability that may result from damage to the artwork during packing and shipping. All such works are packed at the owner's risk and then transported by a carrier chosen at the discretion of the Federation of Canadian Artists Central Okanagan Chapter, unless otherwise stipulated by the artist. All packing, handling and shipping charges will be at the owner's expense. Artworks may be subject to the Cultural Property Import and Export Act of Canada, and compliance with the provisions of the said Act is the sole responsibility of the owner. All charges are collect for settlement by the owner.

- The COC volunteers will **not hang** any works with broken glass or frames or with inappropriate hanging hardware. **Do not ship using Styrofoam peanuts as these works will not be unpacked.**
- Please try to ship the painting in proper boxes, such as mirror boxes, which are readily available at moving and storage companies like Budget. This avoids excessive taping, which makes unpacking very time consuming.

RETURN SHIPPING/WAIVER FORM

OPTION ONE: PICK UP - location and times

I will collect the artwork on June 30th at the Rotary Centre for the Arts between 9 am and 4:00 p.m.

I will have the artwork collected on my behalf by:

OPTION TWO: PRE-ARRANGED SHIPPING by artist (Greyhound or Courier door to door)

Waybill must be included. Put all shipping info in envelope and attach to back of painting.

Shipment method (air or surface):

Ship COD Greyhound only Y N

Prepaid return by courier service Y N

OPTION THREE: Alternative Arrangements

I have made alternative shipping arrangements with Diana Palmer (palmerart@shaw.ca):

ARTWORK INFO

Artwork Title(s)

Artist's Name

PLEASE MAKE SURE YOUR NAME IS ON ALL PACKAGING: INSIDE BOX AS WELL AS OUTSIDE BOX

Owner's Name:

Shipping Address:

City:

Province:

Country:

Postal Code:

Home Phone:

Work Phone:

Mobile:

Signature for Waiver:

Date: